



College of Engineering Graduate (M.S. and Ph.D.) Degree Candidates and Graduates 2008

GRADUATE STUDENTS (M.S. and Ph.D.)

Please visit or call your School's graduate staff liaison to discuss the completion date of your degree, your graduation application, hooding, and the Convocation Ceremony. M.S. and Ph.D. candidates and graduates from Summer 2007, Fall 2007, Spring 2008, Summer 2008 and Fall 2008 may participate in Spring 2008 Convocation. Please advise the graduate staff member in your School that you wish to participate. In April, Convocation packets will be available from your School and will include an OU Commencement invitation, a College of Engineering Convocation invitation, a Convocation reply card, a placement survey and other related information. The Convocation reply card must be turned in by Thursday, May 1 to the graduate staff member in your department.

UNIVERSITY OF OKLAHOMA COMMENCEMENT

The OU Commencement ceremony for the Norman Campus is Friday, May 9 at 7:00 p.m. at The Gaylord Family - Oklahoma Memorial Stadium. Rain location is the Lloyd Noble Center Arena. For complete Commencement information and check in procedures, please refer to the OU Commencement website www.ou.edu/commencement. If you have questions, or if you, or a guest, need accommodations on the basis of disability, contact the Graduation Office by e-mail commencement@ou.edu or by phone at (405) 325-3467.

COLLEGE OF ENGINEERING CONVOCATION

Convocation is a formal ceremony for College of Engineering Bachelor of Science, Master of Science, and Doctor of Philosophy graduates and their guests. The College of Engineering Convocation will be held at **Lloyd Noble Center Arena, Saturday, May 10, at 5:00 p.m.** Degree candidates and graduates need to arrive at **4:15 p.m.** to line up for the processional. Enter from the parking lot through the south ramp. There is no limit to the number of guests who can attend, and no tickets are required. Each graduate is recognized and photographed with the Dean as his/her name is announced. If you have questions, or if you, or a guest, need accommodations on the basis of disability, contact the Convocation coordinator by e-mail at coe/wssc@ou.edu or by phone at (405) 325-4096. For additional information, visit the COE Convocation website at http://www.coe.ou.edu/wssc/page/grad_convocation/

CONVOCATION REPLY CARD

The Convocation reply card must be turned in by **Thursday, May 1** to the graduate staff member in your School's office.

CAP & GOWN

All graduates participating in Commencement and Convocation must wear cap and gown. You may order Commencement invitations, cap and gown and other graduation related items at Commencement Countdown or the University Bookstore. Order early! Phone: (405)325-3511 Email: oklahoma@bkstr.com.

For information about wearing your academic hood, <http://www.ou.edu/commencement/home.html> and click on Prepare for Graduation.

DOCTORAL CANDIDATES:

Doctoral graduates/candidates will be hooded by their faculty adviser during the Convocation ceremony. **Doctoral graduates/candidates should bring their own hood to the ceremony** and carry it onto the stage for their faculty adviser to perform the hooding. Please make sure you have asked your faculty adviser or chair to participate in the hooding. If you will be hooded **at OU Commencement, you must register ahead of time.** See instructions at: <http://www.ou.edu/commencement/home.html> and click on Prepare for Graduation.

WHEN AND WHERE TO REPORT ON CONVOCATION DAY

Graduates/candidates should **report to the SOUTH SIDE RAMP ENTRANCE of Lloyd Noble Center by 4:15 p.m. to line up.** Enter from the parking lot, walk down the ramp, and the ushers will direct you into the basketball practice gyms. Look for your school's banner and check in with your faculty marshal. The marshal will give you a card that you will give to the reader before you cross the stage.

AME	West Practice Gym	CEES	East Practice Gym
CBME	West Practice Gym	CS	East Practice Gym
BioEngr	West Practice Gym	ECE	East Practice Gym
		EPHY	East Practice Gym
		IE	East Practice Gym

Stay in your lines and **listen for instructions for the processional.** You will be seated in the **FLOOR** section by school or program. All graduates/candidates must remain in the seating area until the ceremony is concluded.

GUESTS

Family, friends and guests are invited to the convocation ceremony. No tickets or reservations are required. Guests should enter Lloyd Noble Center through the **EAST** or **SOUTHEAST** doors and should be seated in the southeast, southwest or south sections of the arena. Additional Convocation invitations for guests may be picked up in the Williams Student Services Center, 112 Felgar Hall. Parking is free.

RECEPTION

Following COE Convocation, you are invited to a reception in the Kerr McGee Courtside Club, located on the south side of Lloyd Noble Center on the upper level. All graduates and their guests are invited to join faculty and fellow graduates at this reception.

ACCOMMODATIONS ON THE BASIS OF DISABILITY--CONVOCATION

For individuals with a disability parking permit, parking is on the southeast side of Lloyd Noble Center. Enter via the southeast entrance ramp. Once inside the arena, an usher will direct you to the elevator on the south end. Take the elevator to the 1st floor of the arena, and you will be directed to seating. All family members and guests in your group may sit together in this special section.

PHOTOGRAPHS

Guests, please do not go onto the floor to take photographs. A professional photographer will photograph graduates as he/she receives a diploma. This service is provided at no charge to the graduate, and a complimentary color proof will be mailed to you within two weeks of Convocation. You may purchase photographs; however, there is no obligation. There will be no additional solicitation. For information regarding photographs, call (405) 364-1777. Your proofs will be available for viewing online at www.normanpartypics.com. (View Proofs/Graduation/OU Commencement/College of Engineering).

DIPLOMAS AND OFFICIAL TRANSCRIPTS

About 15 weeks after your final semester, the Office of Admissions and Records will mail diplomas to degree candidates who have been cleared for graduation by their academic dean. Since all grades, as well as degrees, must be posted following graduation, it takes approximately eight weeks from the end of the semester to deliver a final transcript. Requests for transcripts must be made in writing to the Office of Admissions and Records, and there is no charge for official transcripts. Please do not call or write the Office of Admissions and Records until sufficient time has elapsed. All tuition and fees must be paid to the University or a hold will be placed on your diploma and transcript.

WATCH YOUR OU E-MAIL FOR IMPORTANT INFORMATION.